**Employee Survey: Hiring Manager Satisfaction with Recruiter**

The recruiting department would like feedback about your experience filing your most recent job vacancy and the recruitment services provided by our department. Please complete the questions below and return this survey at your earliest convenience. Thank you in advance for your cooperation.

**Position Information**

Type of position:           Exempt         Non-Exempt

Department: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
  
Job title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Answer each of the following questions by choosing the rating number you think is most appropriate. Feel free to make comments next to each statement or on the back of the survey.

**Using a scale of 1-5, with 5 being very satisfied and 1 being very dissatisfied, please select one response for each statement.**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **5** | **4** | **3** | **2** | **1** | **N/A** |
| During your initial contact with the Recruiting Department, how satisfied were you with the information received about the recruitment process? | ° | ° | ° | ° | ° | ° |
| Based on the position description you submitted, how satisfied were you with the accuracy of the job posting? | ° | ° | ° | ° | ° | ° |
| How satisfied were you with the quantity of applications/resumes? | ° | ° | ° | ° | ° | ° |
| How satisfied were you with the quality of the applicants? | ° | ° | ° | ° | ° | ° |
| How satisfied were you with the response time from the recruiting department in processing applications/resumes? | ° | ° | ° | ° | ° | ° |
| How satisfied were you with the overall assistance the recruiting department provided you throughout the hiring process? | ° | ° | ° | ° | ° | ° |
| Comments or suggestions for improvement: | | | | | | | |

What could the recruiting department have done to make this hiring process more efficient and effective for you as a hiring manager?

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Please add any additional comments:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Return this completed survey to the human resources department.